



A United Way Agency

Food Bank of the Golden Crescent

P.O. Box 5085 - 3809 E. Rio Grande
Victoria, Texas 77903

Voice: (361) 578-0591 Fax: (361) 573-7381

email: victoriafb@secondharvest.org

Website: www.victoriafoodbank.org

Dennis Brown - Executive Director



"Helping Heal the Hurt of Hunger"

Member / Prospective Agency : _____

Our files are monitored yearly, and in order to comply with regulations set forth by Feeding America, Texas Food Bank Network, and Texas Department of Agriculture, the following items are needed:

- _____ a) Final 501(c)(3) determination letter (947, 1050, or 1078)
- _____ b) List of current Agency Board of Directors
- _____ c) Signed and dated "ORIGINAL" Letter of Agreement Form (renewed annually)
- _____ d) One time Membership Fee of \$25.00
- _____ e) Copy of Agency Civil Rights Training (date conducted)
- _____ f) U.S.D.A. Eligibility Form
- _____ g) Food Bank invoices and client intake forms have to be kept on-site for FBGC representative to review.
- _____ h) Current copy of pest control and / or health inspection.
- _____ i) Agency Information with Authorized Pick up Personnel
- _____ k) Copy of Food Handlers Certificate

If there are any questions, please call me at (361) 578-0591. Thank you for your cooperation.

Food Bank of the Golden Crescent Representative

Date

2012-2013 BOARD OF DIRECTORS

Lynn Miori
Board Chair
KMH Wealth Management

Tammy Barben
Vice Chair
Consultant

Joe Truman
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Paul Oracion
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Deborah Branch
Asst. D.A., Bee County

David Bowman
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Doug Wallace
H.E.B. Grocery Company

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Eddie Garcia
H.E.B. Grocery Company

John Roberts
Victoria Advocate

Steve Sewalt
Magic Industries

Johnny Jank
Golden Crescent Comm. Services



Food Bank of the Golden Crescent
3809 E. Rio Grande
Victoria, TX 77901
Phone: (361) 578-0591 Fax: (361) 573-7381
Email: victoriafb@secondharvest.org
Website: www.victoriafoodbank.org

Pantry & On-Site Packet & Application

ITEMS NEEDED FOR APPLICATION AS A **FOOD PANTRY**:

1. Review guidelines for participation
2. Fill out application
3. After carefully reviewing the information packet for applying agencies, these items will be needed, in order to participate in the Food Bank's distribution program.
 - a. Copy of final 501(c)(3)
 - b. One time membership fee of \$25.00*
 - c. Pamphlets or brochures describing program or organization
 - d. Application
 - e. Civil Rights Training
 - f. Food Safety Training
 - g. Records of clients receiving food as well as reporting these figures monthly to the Food Bank
 - h. Current Board of Directors of the organization

ITEMS NEEDED FOR APPLICATION AS AN ON SITE **FEEDING PROGRAM**:

1. All of the above apply. For an onsite there are more requirements and they are as follow:
 - a. Copy of current pest control log
 - b. Copy of current health inspection
 - c. Food Handlers Certification.
 - d. Must comply with minimum construction standards from the Health Department (see attachment 1). These requirements effect DeWitt, Victoria, Calhoun, and Jackson Counties. All other counties have to follow their own Health Department regulations.

**After three (6) months of inactivity, agency will be required to resubmit an application for approval and will be required to submit a \$25.00 reactivation fee.*

"In the operation of the Food Bank of the Golden Crescent, participants are not discriminated against because of race, sex, color, national origin, age, or disability."

INTRODUCTION

Prospective Agency,

Welcome to the Food Bank of the Golden Crescent. We are pleased to receive your inquiry on how to become a member agency with the Food Bank. The purpose of this pantry/onsite packet is to familiarize agencies, staff, board members, and volunteers of the rules, regulations, and responsibilities of membership with the Food Bank of the Golden Crescent.

A one time membership fee of \$25.00 is required along with the completed application, a copy of your agencies 501(c)(3), pamphlets, or brochures describing your agency, and a copy of your current Board of Directors. *(After three (6) months of inactivity, agency will be required to resubmit an application for approval and will be required to submit a \$25.00 reactivation fee).*

Once, the agency is approved, we will need to know the authorized person for pick-up. An order may be placed from our weekly updated order list. Warehouse personnel requires time to fill the order (usually 5 to 7 working days). Agencies may then call to verify pick-up time. A shared maintenance fee of \$.19 a pound is required for food and related products. An agency check must be presented at the time of pick up or delivery (no cash or personal checks accepted). Member agency is responsible for loading products in the vehicle*, but is also responsible for checking food order (at the time of pick-up), and to do a final product check to reassure clients that the food is edible. Agency will submit “Monthly Survey Report” on a monthly basis. Reports are due 5 days after the final business day of the preceding month! *(If the “Monthly Survey Report” is not received by the 5th of the month, no further orders will be released until the report is received.)*

We are very proud to announce that we now receive USDA Commodities. Texas Department of Human Services require any agency distributing food on a daily, weekly, or monthly basis, be trained in civil rights. **

We hope this combination of material serves you well.

Sincerely,

Dennis Brown

M. Dennis Brown ,CFRE

Executive Director

*** The Food Bank of the Golden Crescent, is NOT responsible for personal injury when loading/unloading at our facility or loading/unloading at the agency location.**

**** “In the operation of the Food Bank of the Golden Crescent, participants are not discriminated against because of race, sex, color, national origin, age, or disability.”**

CRITERIA FOR PARTICIPATION IN THE FOOD BANK OF THE GOLDEN CRESCENT

These are the minimum standards that must be met by any agency wishing to be a Member of the Food Bank of the Golden Crescent:

1. The agency must serve a needy population. The needy population includes the ill, elderly, working poor, indigent, families and children at risk of hunger.
2. The agency must have guidelines set describing who they serve, what areas are covered, public access and network with other agencies so as to not duplicate services.
3. The agency must ensure that **“No person in the United States shall, on the ground of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied the benefit of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.”**
4. _____ <=== INITIAL HERE **Agency must NOT require clients to provide a Social Security card or number in order to obtain food or food assistance.**
5. The agency must display the official USDA nondiscrimination posters in a prominent place.
6. The agency must gather and maintain information of households that receive USDA commodities.
7. The agency must not require any individual to attend a religious or political organization before or after being served. Services of an agency must not be restricted to church membership.
8. The agency must have a food service program that keeps regularly scheduled hours or is part of a telephone referral system that is accessible to the general public.
9. The agency must keep records on food received from the Food Bank and records of individuals receiving the food. This is especially important in case food has to be traced due to a product recall. **TEXCAP Income Eligibility Guidelines must be followed to verify eligibility to receive food (see appendix A & B).**
10. **TEXCAP Income Eligibility Guidelines applications and Food Bank Receipts must be kept on site for 3 years and 3 months (IRS and TDHS Requirements).**
11. The agency must be considered tax exempt under section 501(c)(3) of the IRS Code of 1954 and provide proper documentation.
12. The agency must be operating in a regular and routine manner for at least six months, posting regularly scheduled hours.
13. **AGENCY CANNOT CHARGE FOR USDA COMMODITIES OR SALVAGED ITEMS GIVEN TO THE CLIENTS BY THE FOOD PROGRAM. A DONATION MAY NOT BE ASKED FOR, NOR ITEMS BE GIVEN IN TRADE FOR OTHER ITEMS OR FOR SERVICES RENDERED, INCLUDING THE SERVICES OF VOLUNTEERS OR PAID STAFF.**
14. Agency cannot share or sell Food Bank products or commodities to non-member or member agencies, programs, persons, or businesses, for profit, fundraising events, exchange, trade, barter for services, use for bingo or door prize or favor.
15. The agency must have an adequate and clean storage room or facility for all food and related products to be stored. On-site facilities must be keep clean, follow health regulations, and have sufficient refrigerator and freezer storage.
16. Area where food is stored must be kept locked. Refrigerators and freezers should be either in the

locked area or have locks applied directly. Temperature logs must be kept where food is stored.

17. Food storage or preparation areas should be treated for pests routinely or as needed, and in such a way that would not contaminate food.
18. Food must never be stored on the floor. Shelving or racks must be 6” off the floor.
19. Non-food products such as detergents, cleaning solutions, and pesticides should not be stored in the same area as the food.
20. _____ <=== INITIAL HERE Member/Agency agrees to report the number of individuals, families, ages to the Food Bank monthly. **Feeding reports are required and are due by the 5th of each month for the previous month, whether you have activity or not. Failure to do so will cause agency to be put on hold until reports are received.**
21. Have food sources in addition to the Food Bank.
22. Follow Food Bank Agency Storage Requirements (see Appendix C).
23. If agency offers clothing , clothing must be kept in a separate room from all food items.

INFORMATION SHEET

Please understand the Food Bank cannot fill 100% of your food needs. We can only provide items which are made available to us. Your agency must have other food sources in addition to the Food Bank.

HOW TO PLACE AN ORDER

- Agency must place at least **one regular order** per month at the Food Bank.
- Please use the weekly updated order form available to all agencies. Warehouse personnel prefer the orders to be mailed or faxed in (361) 573-7381, or e-mailed at victoriafb@secondharvest.org, to the Food Bank. ***Please be sure to indicate preferred delivery/pick up date on each completed order form.***
- You may wish to call and confirm pick-up time. However, please allow warehouse personnel 5 to 7 working days for the order to be ready.
- Our pick up hours are 9:00 a.m. through 11:30 a.m. and 1:30 p.m. through 4:00 p.m., Monday through Thursday. There are no distributions made on Fridays without special approval. If you arrive at 11:45 a.m. you will have to wait until 1:30 p.m. to pick up your order.
- Your agency is responsible for **COUNTING AND CHECKING** merchandise through the invoice. **No adding to order at the time of pick-up.** All food products should be inspected to reassure clients that food is edible.
- _____ <=== INITIAL HERE Orders **must be paid for at the time of pick up** and with an agency check. No personal checks or cash will be accepted.
- If you have any questions, please feel free to call during Food Bank hours at (361) 578-0591.

THANK YOU FOR YOUR COOPERATION !

PARTICIPATION IN THE FOOD BANK

Please notify the Food Bank in writing of any relevant changes in your organization such as:

- Staff changes for authorized pick up
- Change of location, operation hours, or services provided
- Staff change such as Executive Director, Pastor, or Food Pantry Director
- New fax or phone number or email address (extremely important)

THE FOOD BANK OF THE GOLDEN CRESCENT CAN ONLY GIVE YOU THE BEST SERVICE POSSIBLE IF YOUR AGENCY IS CURRENT WITH THEIR INFORMATION.

TYPES OF AGENCIES

Food Pantries — Pantries provide emergency food and related products to needy people to prepare and eat in their own homes. Pantries are now utilizing the “client choice” pantry in order for food to be eaten instead of being thrown away or trading with other clients. Pantries across the country are finding if they give clients a choice in foods, they utilize their food stamps for fresh products such as meat, milk, and fruits.

On –Site Feeding — An on-site feeding program provides a full meal to needy people at the site. On-site feeding agencies provide services in a variety of settings such as soup kitchens, emergency shelters, senior citizens centers, adult and child day care centers.

Group Homes — Provides MH/MR clients with a place to live and trained staff teaches them life skills, enabling the client to live on their own.

TO JOIN THE FOOD BANK OF THE GOLDEN CRESCENT

- 1) Request application to be mailed to Your address
- 2) Completed application returned to Food Bank
- 3) Food Bank representative schedules site visit and tour of agencies' facility
- 4) Application Review
- 5) Minimum criteria for Food Bank Participation is read and understood

When approved, Manager of Agency Relations will provide orientation for the new agency.

- 1) Read Minimum Criteria for Food Bank Participation carefully. Make sure your program can qualify before requesting an application.
- 2) Food Bank requires that a food pantry or kitchen be organized and operating before it can qualify for an application. For membership, *your food program must be operating for at least six months.*
- 3) The Food Bank of the Golden Crescent also receives commodities. Member agencies are trained in Civil Rights and asked to maintain proper records in order to participate.
- 4) 501 (c) (3) eligibility is very crucial. The Food Bank requires a copy of the 501 (c) (3) to be included with the application.

If an applying church is a member of a major denomination, most likely it is covered under a group ruling. However, some churches such as the Church of Christ or Missionary Baptist Churches are not. In such cases, a church must apply directly to the IRS for its own 501 (c) (3).

To apply for 501(c)(3) status with the IRS, an organization must first be chartered with and have received tax exempts status from the State of Texas.

To receive a 501(c)(3) application, write or call:

**INTERNAL REVENUE SERVICE
1100 COMMERCE STREET
DALLAS, TEXAS 75242
1-800-829-3676**

**ASK FOR : PUBLICATION 557
PACKAGE 1023
FORM 990**

IMPORTANT:

- A. Proof of 501 (c) (3) is NOT a Texas Exemption Certificate, a tax number, or an Employer's Identification Number.
 - B. Some organizations operate using a name different from that which appears on the 501(c)(3). Make sure your agency can provide the Food Bank with a revised 501(c)(3).
- 5) A copy of intake form used as a application form for client data. A sample copy is included in this packet. (See Appendix A and B)
 - 6) A set of written guidelines used in screening eligibility for your program is required. A copy should be returned with the application and 501(c)(3).
 - 7) Brochures and bulletins of your program description is also required. This includes days and times of service, method of distribution, paperwork or other requirements that the client must have.
 - 8) Programs which prepare or serve meals must be inspected by an appropriate health authority in your area, and supply the Food Bank with a copy of the most current health license, permit, certificate, and/or health inspection. Must also meet the minimum construction standards with the Health Department.
 - 9) _____ <==== INITIAL HERE The Food Bank is **NOT** responsible for any accidents, personal injury or damage to the agency or its representatives, when loading/unloading at the Food Bank location or at the Agency location.

TOUR OF THE FOOD BANK

Once your program or on - site has been approved, a Food Bank Representatives will schedule a tour with key people in your organization. The tour takes about 30 minutes.

Food Bank policies, procedures, proper training, and staff will be introduced.

FOOD BANK OF THE GOLDEN CRESCENT MEMBERSHIP

Once your agency has been accepted as a member, the Director/Pastor is required to sign a contract. The agreement is between the Food Bank of the Golden Crescent and the non-profit charitable organization. A one time membership fee of \$25.00 is due.

All member agencies are expected to abide by the rules and regulations specified in the annual contract and guidelines. Failure to comply with Food Bank requirements may result in loss of Food Bank membership.

If you have any questions about the Food Bank rules and regulations, please contact the Director of Agency Relations at (361) 578-0591. We also welcome any suggestions on how we can improve our services.

The Food Bank of the Golden Crescent chooses the agencies it serves based on the criteria explained in previous pages. Before any agency can be considered, a formal application must be made.

For more information, contact the following:

**FOOD BANK OF THE GOLDEN CRESCENT
3809 E. RIO GRANDE
P.O. BOX 5085
VICTORIA, TEXAS 77903
OFFICE : 361-578-0591
FAX : 361-573-7381
E-MAIL ADDRESS : victoriafb@feedingamerica.org**

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PROGRAM INFORMATION

- 1) Please define the geographic area or boundaries your agency serves. _____
- 2) Who will be the recipients of your food program? _____
- 3) What percentage of food recipients will be low-income and/or eligible for government aid ? _____%
- 4) How will your agency determine if a client is eligible for your food program ? _____

- 5) If already in operation, what percentage of your clients are using the food program more than three times a year. _____%
- 6) If a religious organization, what percentage of food recipients will be from your own congregation ? _____%
- 7) Will you charge for your food program ? _____ If yes, please explain _____

- 8) How will your food program be funded ? _____

- 9) What is your annual food budget ? _____
- 10) What percentage of food comes from donations ? _____% Direct purchase? _____%
Food Bank ? _____%

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**If your organization will be preparing and serving meals or snacks, please complete questions 11-16 listed below**  
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- 11) Is an on-site feeding program currently in operation ? _____ If yes, since when ? _____
- 12) Which days and hours will you serve meals? _____
On a () daily / () weekly / or () monthly basis Is your operation ()seasonal () year round
- 13) How many clients will be fed at each serving period ? Snack _____ Breakfast ___ Lunch ___
Dinner _____
- 14) Has the Health Department inspected your facilities ? _____ Date of Last inspection _____
- 15) Name of person in charge of food preparation . _____
- 16) Has this person had food handling training ? _____

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**If your organization will be distributing food boxes to needy persons, please complete questions 17-19 listed below.**  
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- 17) Is a food box currently in operation? _____ If yes, since when ? _____
- 18) Which days and hours will clients be able to receive food boxes ? _____

- 19) Please indicate the average number of households you anticipate will receive food boxes each month.

TO BE COMPLETED BY ALL APPLICANTS:

How did you hear about the Food Bank of the Golden Crescent ? _____

By signing below, You agree that the information provided is complete and accurate to the best of Your knowledge:

X _____ Telephone _____
Signature, Chairperson of Agency Board of Director

X _____ Telephone _____
Signature, Agency Director

X _____ Telephone _____
Signature, FBGC Agency Relations Manager

Enclose with this application:

- 1) A photocopy of your IRS/US Dept. of Treasury Letter of Determination which states your 501(c)(3) tax exempt status.
- 2) Descriptive material or pamphlets on your agency.
- 3) Signed Agency Agreement and Liability Release form

Please mail as soon as possible to :

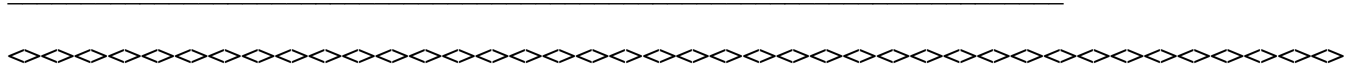
**Food Bank of the Golden Crescent
Attn: Agency Relations—Frances Santellana
P. O. Box 5085
Victoria, Texas 77903**

We recommend that you photocopy this application for your organization's record.



AGENCY LETTER OF AGREEMENT

Letter of agreement between the Food Bank of the Golden Crescent of Victoria (FBGC) and :



1. **FBGC will seek and develop surplus food resources and store food obtained in a central warehouse for distribution to the agencies.**
2. **FBGC will provide training on food handling issues based on Agency needs and suggestions, as requested by the agency.**
3. **Other than enforcing the stipulations of this agreement, FBGC will not interfere with the internal affairs of the agency. The only exception would be if a complaint or grievance by a client was made, then FBGC would have to investigate any problems.**
4. **FBGC reserves the right to modify shared maintenance fees or delivery fees at the discretion of the Board of Directors or the Executive Director.**
5. **FBGC and the Agency must not discriminate against persons because of race, color, national origin, sex, age, or disability.**
6. **_____ <==(INITIAL HERE) FBGC pick up hours are 9:00 a.m. through 11:30 a.m. and 1:30 p.m. through 4:00 p.m., Monday through Thursday. There are no distributions made on Fridays without special approval. If you arrive at 11:45 a.m. you will have to wait until 1:30 p.m. to pick up your order.**

MEMBER AGENCY:

1. The Agency is a non-profit organization that has received a written determination letter from the Internal Revenue Service that the organization is an organization described in section 501(c)(3) of the IRS Code of 1954. The Agency will notify FBGC immediately of any changes in its tax exempt status.
2. The Agency agrees to adhere to all storage requirements and to maintain standards required for membership at FBGC as outlined in the "Criteria for Participation" statement (in your pantry packet). Agency will notify FBGC of any changes in program or food services that alter its classification at FBGC. **Agency must not share or sell USDA commodities, or any FBGC food or produce.**
3. Items obtained from FBGC will not be sold, transferred, or bartered for money, services, or other products, and **CANNOT** be used for fundraising activities. Day care facilities and other programs that charge fees, must document in their files that the fee is for services, not for the purchases of items received from FBGC. Violation constitutes grounds for immediate termination from the food program.
4. The Agency will not require any individual to attend a religious or political meeting, make a statement of faith, or pledge membership to any religious or political organization in exchange for product received. Distribution by a church must be open to the public. Church members, pantry workers or drivers shall not be served first or given more or better items. There must be no charge for the food or items given to individuals by the Agency.
5. The Agency will take all products obtained from the Food Bank of the Golden Crescent directly to its own storage site that the FBGC has approved. Any change in the location of the Agency or storage site and any major program changes must be reported to the Food Bank within 15 working days.
6. The Agency must support the operation of the Food Bank with a Shared Maintenance Fee of \$.19 per pound based on gross weight of products received, to help defray administrative costs, warehouse expense, freight, and miscellaneous overhead costs incurred in making these items available.

7. The Agency warrants that all food received from or through the Food Bank will be inspected and any items found to be unfit for human consumption will not be served or distributed, and the Food Bank be notified of any loss of items due to infestation or spoilage. Agency will disperse products as soon as possible, to provide maximum palatability and freshness of product to the public.
8. The Agency understands that the Food Bank is to be considered only as a supplemental source of product for its members and cannot fill 100% of agencies needs.
9. The Agency will pay a one time membership fee of \$25.00.
10. _____ **<==(INITIAL HERE) The Agency agrees to pay all agency fees at time of pick up with an agency check . Agency is responsible for checking and counting product at the time of pick up.**
11. The Agency agrees to keep Food Bank receipts, distribution and civil rights training records for 3 years and 3 months. (IRS regulations)
12. _____ **<==(INITIAL HERE) Agency agrees to report the number of unduplicated individuals, families, ages to the Food Bank monthly. Feeding reports are required and are due no later than the 5th of each month for the preceding month. Failure to do so will cause agency to be put on hold until reports are received.**
13. The Agency agrees that every year a Food Bank of the Golden Crescent representative will visit the agency to ensure it is in compliance with Food Bank and Texas Department of Human Services regulations. Any problems found must be corrected within 120 working days or the Agency may lose its privileges.
14. The Agency agrees to attend one agency relations meeting per year. This meeting requires attendance by the Pantry, Kitchen, or Shelter Staff, the Executive Director.
15. After six (6) months of Agency inactivity, application will have to be re-submitted and a \$25.00 reactivation fee will be applied.
16. _____ **<==(INITIAL HERE) The Food Bank is NOT responsible for any accidents, personal injury or damage to the agency, its vehicle, or its representatives, when loading/unloading at the Food Bank location or at the Agency location.**
17. _____ **<==(INITIAL HERE) Agency must NOT require clients to provide a Social Security card or number in order to obtain food or food assistance.**
18. _____ **<==(INITIAL HERE) Agency must have a Food Handlers Training/Certification.**

THE AGENCY FURTHER AGREES THAT:

- A. Surplus food and other items are accepted “as is.” The exception would be if the container was leaking or badly damaged.
- B. Food Bank of the Golden Crescent and original donor expressly disclaim any implied warranties of the marketability or fitness for a particular use.
- C. There have been no express warranties in relation to these items:

Agency releases the original donor, (Feeding America National Network of Food Banks, and the Food Bank of the Golden Crescent), to hold them harmless and indemnify them against any liability, loss, damage, or claim of any kind whatsoever. Whether at law or inequity, arising out of or based upon the negligence or any act, whether independent or concurrent, of the Agency, its employees, agents, volunteers, or independent contractors in connection with the storage, maintenance, transportation, use or distribution of any food or related item whether received from the Food Bank of the Golden Crescent or other sources. The Agency shall pay any and all court costs and attorney’s fees of any sort whatsoever which may arise out of any claim against the Food Bank of the Golden Crescent, arising because of any action, non-action, liability, loss, damage, or claim of any kind whatsoever, whether at law or inequity, resulting from or based upon the conditions, outlined in this agreement or because of any other claim involving the agency.

The UNDERSIGNED hereby warrants that he/she is legally warranted and an authorized agent of the Agency, whose name appears on the following page, and by his/her legal signature does hereby bind to the terms, conditions, and limitations of this document of release.



Dated this _____ day of _____ 2012, for a period of one (1) year.

Agency Name : _____

Mailing Address : _____

Physical Address : _____

City : _____ Zip : _____ - _____

Agency Phone # () _____ - _____

Agency Fax # () _____ - _____

Agency E - Mail _____

Contact Name (s) : _____

Contact Phone #'s _____

Agency Representative

Date

FBGC Representative

Date



Food Bank of the Golden Crescent

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Dennis Brown - Executive Director



A United Way Agency



"Helping Heal the Hurt of Hunger"

AGENCY INFORMATION

Date: _____

I. BASIC AGENCY INFORMATION

- A. Agency Name: _____ Agency Ref# _____
(Agency Reference number is assigned at time of membership)
- B. Physical Location: _____
City _____ Zip _____ County _____
- C. Mailing Address : _____
City _____ Zip _____
Agency Phone # _____ Fax# _____
- D. Director: _____ Phone# _____
Email: _____ Cell# _____
- E. Agency Contact : _____ Phone# _____
Email: _____ Cell# _____

II. AUTHORIZED PICK UP PERSONNEL

The Food Bank will assume the director of the organization and the contact listed above are authorized for pick up. Please list other people who are authorized for pick up.

- A. _____ Phone # _____
- B. _____ Phone # _____
- C. _____ Phone # _____

III. LIST OF CITIES IN SERVICE AREA

III. FOOD SERVICE PROGRAMS

Please list below the types of programs (Pantry, Soup Kitchen, Shelter, Youth Program etc.) in which food is provided and days and times of food service:

- A. Program _____ Days & Times _____
- B. Program _____ Days & Times _____
- C. Program _____ Days & Times _____

2012-2013 BOARD OF DIRECTORS

Lynn Miori
Board Chair
KMH Wealth Management

Tammy Barben
Vice Chair
Consultant

Joe Truman
Immediate Past Chair
Kamin Furniture

Emett Alvarez
Treasurer
Revista de Victoria

Caleb Staudt
Secretary
First Victoria National Bank

Rick Perkins
Voices United Publication
Of Victoria

Paul Oracion
Performance Food Service

Deborah Branch
Asst. D.A., Bee County

David Bowman
Judge, Goliad County

Debra Baros
Retired, Cuero ISD

Doug Wallace
H.E.B. Grocery Company

Travis Ernst
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Eddie Garcia
H.E.B. Grocery Company

John Roberts
Victoria Advocate

Steve Sewalt
Magic Industries

Johnny Jank
Golden Crescent Comm. Services